Dear Practitioner,

Welcome to the Healing Beyond Borders Practitioner Solutions Process. We are delighted that you have chosen to certify as a Healing Beyond Borders Certified Healing Touch Practitioner (CHTP) through the HTI Healing Touch Certificate Program.

The HTI Healing Touch Certificate Program is endorsed by the American Holistic Nurses Association (AHNA). Because of our Continuing Education and Endorsement status, there are certain education requirements that must be met to transfer into this program and apply for Healing Beyond Borders Certification.

Any classes that were not taught by a Healing Beyond Borders Certified Healing Touch Instructor (CHTI) since April 1, 2008 will require completion of the Student Solutions Process to complete the course requirements for the HTI Healing Touch Certificate Program Course Completion. You may then apply for practitioner certification through Healing Beyond Borders utilizing the normal process.

You have two options for addressing each course needing solutions.

Option 1. Preferred
Attend the corresponding courses of study of the Healing Beyond Borders HTI Healing Touch Certificate Program at no charge.

Option 2.
Complete the Student Solutions Process and assignments for each course needed.

For example, you could choose to use Option 1 for one of the courses and perhaps use Option 2 for the other(s).

This is a one time allowance for remediating any classes taken after April 1, 2008 through another agency. All future courses must be taken through the HTI Healing Touch Certificate Program. Courses are not interchangeable and need to be done in sequence.

We are here to support you in your successful completion of the HTI Healing Touch Certificate Program studies. If you have any questions, please contact the Healing Beyond Borders office.

All of us welcome you to Healing Beyond Borders

Sincerely,
HBB Board of Directors
HBB Certification Board
Healing Beyond Borders HTI Healing Touch Certificate Program
Student Solutions Process

Healing Beyond Borders has designed a process to accommodate individual students who wish to continue in the HTI Healing Touch Certificate Program Course Completion and Healing Touch Certification through Healing Beyond Borders when the student has taken classes from another agency after April 1, 2008. This will be effective for the following courses in the HTI Healing Touch Certificate Program:

(1) Foundations of Healing Touch  
(2) Energetic Patterning and Clinical Applications  
(3) Advanced Healer Preparation  
(4) Case Management and Professional Practice  
(5) Self-Evaluation and Professional Development

You have 2 Options, and the process involves 3 simple steps.

**STEP 1. Contact an Instructor**
- Contact a Healing Beyond Borders Certified Healing Touch Instructor who teaches the course(s) needing solution(s).
  
  - If you have several courses to address, contact an Instructor teaching the highest course of study, who can then meet your needs for all the lower courses of study as well.
    - Search for an Instructor on the HBB website at www.HealingBeyondBorders.org
    - Hover mouse over FIND HEALING TOUCH tab
    - Select the options for: Healing Touch Instructors and for Healing Touch Courses
    - Once the location has been narrowed down, click the green search button

**STEP 2. Meet with the Instructor**
- Meet with the Instructor qualified to teach the needed course(s). This can be done in person or by phone.
  
  - **The Instructor will do the following:**
    - Give you the Student Solutions Packet, Part 1.
    - Discuss your options (option 1 or 2 may be chosen for each course needed)
    - Emphasize that this is a onetime offering as of this date, and no future courses from another agency will be accepted for Solutions.
    - Review Student Solutions Packet Part 1 documents.
  
  - **You will then do the following:**
    - Choose your options for each course needed.
    - Complete, sign and date both copies of the attached Student Solutions Forms with the Instructor, indicating your choices for each course and acknowledging that the courses are not interchangeable.
    - Keep one copy of the signed Student Solutions Form for your records. You will need this for the final course of study, *Self-Evaluation and Professional Development*, homework and HTI Healing Touch Certificate Program Certification Requirements through Healing Beyond Borders.

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STEP 3. Take Action

Option 1: Attend the corresponding course(s) needing Solutions.
- Find the necessary HTI Healing Touch Certificate Program course of study.
  - Search for courses on the HBB website at [www.HealingBeyondBorders.org](http://www.HealingBeyondBorders.org)
  - Hover mouse over FIND HEALING TOUCH tab
  - Select the option for: Healing Touch Courses in the drop down menu
  - Once the location has been narrowed down, click the green search button
- Register for a course by contacting the Coordinator directly
  - Identify yourself as a Student Solutions participant.
  - Verify that the Instructor is participating in the Student Solutions Process.
- Attend the course at no charge and receive the Healing Beyond Borders HTI Healing Touch Certificate Program course certificate of attendance.
- Proceed in sequence with your course studies. Your process is complete.

Option 2: Complete the Student Solutions Assignments
- Understand that this is a one-time option and that no future courses may be taken with another agency from this point forward. No continuing education is awarded.
- It is not necessary for you to attend the corresponding course(s).
- The Instructor will do the following:
  - Discuss Option 2.
  - Give you the Student Solutions Packet Part 2 containing the specific packet(s) for each course of study needed.
  - Discuss the packet instructions for the specific course(s).
  - Review the course content and assignments for each course of study needed.
- You will then do the following:
  - Complete the assigned course materials for the corresponding courses of study of the HTI Healing Touch Certificate Program prior to the next course you attend, so that the course content, objectives and required learning are consistent and in sequence.
  - Follow up with the Healing Beyond Borders Instructor as needed to clarify any areas addressed in the Solutions. You do not need to turn in any of the homework assignments, but you are expected to complete them.
  - Healing Beyond Borders Certified Healing Touch Practitioner Mentors (CHTPs) may also be utilized as resources.
  - Once you have completed this process and your assignments, continue on with your HTI Healing Touch Certificate Program courses.